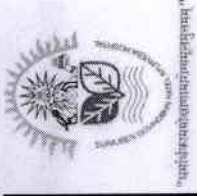




**G. J. Patel Institute of Ayurvedic Studies and Research**  
**S. G. Patel Ayurveda Hospital & Maternity Home**  
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New Vallabh Vidyanagar, Anand, Gujarat-388121



GJPIASR / 2022 / 2548

Date: 24-Sep-2022

## CIRCULAR

All the Teaching and Non-teaching Staff of G.J.Patel Institute of Ayurvedic Studies and Research & S. G. Patel Ayurved hospital are hereby informed that as per the CVMU letter dated 02/07/2022, following committees are formed for the various accreditations of college and hospital as well as for the day to day smooth functioning of the institute.

1. Every committee shall maintain a separate resister for keeping the records.
2. Every month committee resister should be signed by the head of the institute.
3. Hereby these new committees supersede all the earlier committees.
4. Co-coordinator shall look after the work in absence of **Chairman**.





सर्वे सन्तु सिद्धयन्तः



सर्वे सन्तु सिद्धयन्तः

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Sr. No.	Name of the Committee	Chairman	Coordinator	Members	Work Profile
1	College Council [As per the guidelines of NCISM]	Prof. Dr. C. H. Babaria	1. Prof. Sarita Bhutada 2. Prof. Aparna Deshpande	1. Prof. Manchak Kendre 2. Prof. Sulakshana Jaybhaye 3. Prof. Dipsinh Chavda 4. Prof. Gayatri Gandhe 5. Prof. Jasmine Gujarathi 6. Prof. Shubhangi Patil 7. Prof. Muni Lokesh 8. Prof. Shashikant Wadkar 9. Prof. Bipin Sawant 10. Prof. Nagesh Gandagi 11. Prof. Nilesh Kasar 12. Prof. Rukmini Patel	1. Planning of academic calendar, exams, vacation and all other academic activities. 2. To observe the day to day activities & smooth conduction of academics. 3. Planning for future academic progress.
2	Internal Quality Assurance Cell [IQAC]	Prof. Dr. C. H. Babaria	1. Prof. Sarita Bhutada (coordinator - NAAC) 2. Prof. Shubhangi Patil ( Co-coordinator-NAAC) 3. Prof. Ritesh Gujarathi ( Coordinator-NABH) 4. Dr. Suma K. J. (Co-coordinator-NABH)	1. Prof. Manchak Kendre 2. Prof. Aparna Deshpande 3. Prof. Sulakshana Jaybhaye 4. Prof. Dipsinh Chavda 5. Prof. Nagesh Gandagi 6. Prof. Gayatri Gandhe 7. Prof. Jasmine Gujarathi 8. Prof. Muni Lokesh 9. Prof. Shashikant Wadkar 10. Prof. Bipin Sawant 11. Prof. Nilesh Kasar 12. Prof. Rukmini Patel 13. Mr. Mihir Patel 14. Mr. Kamallesh Pandya	1. To identify & implement various measures to improve the quality of education in the college 2. To work for Accreditation by NAAC/ NBA for all program/ university and ISO related activities





सर्वे सन्तु निरोगाः

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3	Internal Complain Committee [ICC]	Prof. Aparna Deshpande	Prof. Gayatri Gandhe	15. Mr. Jigarbhai Patel 16. Ms. Ilaben Patel 17. Mr. Girishbhai Patel 1. Prof. Sarita Bhutada 2. Prof. Yogesh Deole 3. Dr. Sujata Kotwal 4. Dr. Priya Nashine 5. Ms. Amrita Patel 6. Ms. Amita Patel	1. The cell has to look after prevention ,prohibition and Redresal of sexual harassment of woman employee and students 2. Cell is required to send Annual report on cases of sexual harassment of to the university
4	Time Table/ Academic Committee	Prof. Sarita Bhutada	Prof. Aparna Deshpande	1. Prof. Shashikant Wadkar 2. Dr. Jayesh Purohit 3. Dr. Dhimant Bhatt 4. Dr. Rajshri Bomble 5. Dr. Prasad Pachangane	1. Preparing college timetable for students, faculty members, laboratories and classrooms. 2. Prepare availability sheet for the department
5	Scholarship Cell	Prof. Sulakshana Jaybhaye	Dr. Kishor Chaudhary	1. Dr. Siddalinga S.B. 2. Dr. Prasad Pachangane. 3. Mr. Mihir Patel 4. Ms. Ilaben Patel 5. Ms. Shreya Upadhyay	1. To look after all work related to scholarship. 2. To identify sources of scholarship and to inform students about scholarship available for students from MYSY, CVMU and other NGO agencies.





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6	Student Council	Prof. Aparna Deshpande	Prof. Nilesh Kasar	6. Dr. Swapna Zerikunthe 7. Dr. Pritesh Shukla 8. Dr. Prapti Jivrajani 9. Dr. Shweta Rathod 10. Dr. Swati S.L. 11. Dr. Shwet Mali 12. Dr. Arvind Nath 13. Dr. Sonu Sadanandan <b>Students – 3<sup>rd</sup> year</b> 14. Miss. Manasi Mahida 15. Miss. Devangi Patel 16. Miss. Divyata Gohil <b>Students – 4<sup>th</sup> year</b> 17. Miss. Bhagyashree Patil 18. Miss. Rachana Kalariya 19. Miss. Krina Thumar <b>Students – 2<sup>nd</sup> year</b> 20. Mr. Yashvi Joshi 21. Miss. Sonali Bhagat 22. Mr. Sankalp Chaukiyal <b>Students – 1<sup>st</sup> year</b> 23. Miss. Amiba S. Zala 24. Mr. Dhruvil M. Patel 25. Miss. Vaibhavi D. Patel	1. Students have to work with faculty adviser to collaborate with teachers, students and management for smooth conduction of college. 2. Aiming to improve academic standards, reduce dropout rates , 3. To aid the college to organize events like educational fests, guest lectures, cultural activities.
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विद्यया ऽमृतमश्नुते

7	GPIASR - Alumni Association	Prof. Dipsinh Chavda	Dr. Dhimant Bhatt	1. Dr. Vimal Panchani 2. Dr. Pritesh Shukla 3. Ms. Ilaben Patel 4. Mr. Jigarbhai Patel	1. To look after all Alumni association related activities. 2. To increase alumni interaction focusing on expert talks, internship, placement and scholarship for students. 3. Preparing information bulletin etc.
8	Women Development Cell	Prof. Dr. C. H. Babaria	Prof. Aparna Deshpande	1. Dr. Vimal Panchani 2. Dr. Tanvi Bhatt 3. Ms. Ilaben K. Patel 4. Mr. Dhaval Vadodiya 5. Ms. Devarshi Purohit	1. To organize various activities to empower female staff members and Girls students.
9	Anti-ragging Committee	Prof. Dr. C. H. Babaria	Prof. Aparna Deshpande	1. Prof. Manchak Kendre 2. Prof. Sarita Bhutada 3. Dr. Suma K.J. 4. Dr. Kishor Chaudhary 5. Dr. Sujata Kotwal 6. Miss. Jahnvi Desai 7. Mr. Sankalp Chaukiyal	1. To take care of newly admitted students against ragging in the hostel and campus.
10	Anti-ragging Squad	Prof. Dr. C. H. Babaria	Prof. Aparna Deshpande	1. Prof. Manchak Kendre 2. Dr. Kishor Chaudhary 3. Dr. Sujata Kotwal	1. To keep a vigil on institute, hostel and campus against ragging and arrangement of regular visits.
11	Grievance Redresal Cell	Prof. Nilesh Kasar	Prof. Shashikant Wadkar	1. Prof. Jasmine Gujarathi 2. Dr. Jayesh Purohit 3. Dr. Dhimant Bhatt 4. Dr. Rajshri Bomble 5. Dr. Priya Nashine 6. Dr. Prasad Pachangane	1. To resolve issues of students related to library, time table, examination, teaching practices, internet services, Drinking water etc.





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सर्वे सन्तु निरामयाः

12	SC /ST Cell	Prof. Shubhangi Patil	Prof. Muni Lokesh	7. Mr. Mihir Patel 8. Ms. Ilaben Patel 9. Mr. Kamallesh Pandya 1. Dr. Rajshri Bomble 2. Dr. Nikhil Santosh 3. Mr. Jigarbhai Patel 4. Ms. Ilaben Patel	1. To take care of SC/ST/OBC/SEBC students & to educate them about available scholarships. 2. To help them in all aspects for their overall growth.
<b>Recommended committees by CVMU</b>					
13	Library Committee	Prof. Ritesh Gujarathi	Prof. Yogesh Deole	1. Prof. Kusum Pathak 2. Dr. Vimal Panchani 3. Dr. Sneha Tiwari 4. Mr. Kamallesh Pandya 5. Mr. Ramanbhai Vaghari	1. To look after day to day activities of library. 2. Procurement of required books, journals, magazines etc. as per AICTE/UGC norms and all other matter related to library.
14	Visit Committee	Prof. Rukmini Patel	Prof. Sulakshana Jaybhaye	1. Prof. Nilesh Kasar 2. Dr. Kishor Chaudhary 3. Dr. Bibin K.B. 4. Dr. Ramen Santra 5. Dr. Vipinsha 6. Dr. Prachisha P.C.	1. To arrange various visits of students as per the Guidelines in various departments
15	Personality Development Program Committee	Prof. Gayatri Gandhe	Prof. Sanjay Trivedi	1. Dr. Jayesh Purohit 2. Dr. Vipinsha R.S. 3. Dr. Vishnu Govind 4. Dr. Sneha Tiwari 5. Dr. Prapti Jivrajani	1. To look after PDP program & coordinate with CDC & all other matters related to it. 2. Contact other agencies for conducting soft skills & overall development program for the students 3. Upgrading /establishing the soft skill





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वेदविद्यापीठसंस्कृतविद्यापीठम्

16	Sports Club	Prof. Sanjay Trivedi	Dr. Aravind Nath	<ol style="list-style-type: none"><li>1. Dr. Vimal Panchani</li><li>2. Dr. Ramen Santra</li><li>3. Dr. Pritesh Shukla</li><li>4. Dr. Sneha Tiwari</li><li>5. Dr. Mahesh Patel</li><li>6. Dr. Shweta Rathod</li><li>7. Dr. Nikhil Santosh</li><li>8. Dr. Vishnu Govind</li><li>9. Dr. Shweta Mali</li><li>10. Dr. Prachisha P. C.</li><li>11. Dr. Swathi S. L.</li><li>12. Dr. Sonu Sadanandan</li></ol>	laboratory. <ol style="list-style-type: none"><li>1. To look after sports related activities, procurement of equipment for sports activities.</li><li>2. Issue of sports item to students and keep a record of facilities available.</li><li>3. Keep an annual record of activities done over a year.</li></ol>
17	NSS/NCC Cell	Prof. Sanjay Trivedi	Dr. Ramen Santra	<ol style="list-style-type: none"><li>1. Dr. Swapna Zerikunthe</li><li>2. Dr. Priya Nashine</li><li>3. Dr. Aravind Nath</li><li>4. Dr. Swati Thakar</li><li>5. Dr. Shweta Mali</li><li>6. Mr. Jigarbhai Patel</li></ol>	<ol style="list-style-type: none"><li>1. To look after social activities like arranging blood donation camp.</li><li>2. To work for uplift of ruler society etc.</li><li>3. To arrange career counseling in schools.</li><li>4. To look after NCC related activities</li><li>5. Celebration of National festivals like Independence Day and Republic day.</li></ol>
18	Clean campus Green campus Committee	Prof. Sulakshana Jaybhaye	Dr. Swapna Zerikunthe	<ol style="list-style-type: none"><li>1. Dr. Suma K. J.</li><li>2. Dr. Dhimant Bhatt</li><li>3. Dr. Amita Vyas</li><li>4. Dr. Ritu Mengar</li><li>5. Mr. Kamleshbhai Pandya</li><li>6. Ms. Ilaben Patel</li></ol>	<ol style="list-style-type: none"><li>1. To look after all activities under "Clean campus Green campus" like tree plantation, cleanliness of the campus.</li></ol>





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19	College Publication Committee	Prof. Yogesh Deole	Dr. Suma K. J.	1. Dr. Swathi Thakar 2. Dr. Aravind Nath	1. Arrange for periodic publication of booklet. 2. Collecting articles and dept. information for college publication booklet.
20	Website Committee	Prof. Bipin Sawant	Dr. Nikhil Santosh	1. Dr. Remesh Chandran 2. Mr. Mihir Patel 3. Ms. Amita Patel	1. To keep college and hospital website updated regularly 2. To look after email, Wi-Fi facilities in college & other work related to internet.
21	Press & Social Media team	Prof. Nagesh Gandagi	Dr. R. S. Vipinsha	1. Dr. Prapti Jivarajani 2. Dr. Prasad Pachangane 3. Dr. Nikhil Santosh 4. Dr. Aravind Nath 5. Dr. Sonu Sadanandan 6. Dr. Vishnu Govind 7. Dr. Amita Patel	1. To connect with people on social media platforms Facebook, Twitter, LinkedIn, Instagram and YouTube channel 2. To take care of institute program/events/ achievements publicity in print and electronic media.
22	Boys Hostel & Girls hostel	Dr. Kishor Chaudhary [Boys] Dr. Sujata Kotwal [Girls]	Dr. Ramen Santra [Boys] Dr. Swapna Zerikunthe [Girls]	1. Prof. Kusum Pathak 2. Mr. Jigarbhai Patel	1. To look after day to day activities of hostel, facilities, other all matters related to hostel. 2. Cleanliness and proper utilization and maintenance of resources.
23	Hostel & Canteen food Committee	Prof. Kusum Pathak	Dr. Kishor Chaudhary [Boys] Dr. Sujata Kotwal [Girls]	1. Dr. Ramen Santra 2. Dr. Swapna Zerikunthe 3. Dr. Dhimant Bhatt 4. Dr. Ritu Manger	1. To take care of issues related to cleanliness and food quality at mess and Canteen. 2. To take care of Catering arrangement during various programs and Committee visits





सर्वे सन्तु विभक्तयः

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विद्यया ऽमृतमश्नुते

24	Housekeeping & Estate Committee	Prof. Dipsinh Chavada	Prof. Sanjay Trivedi Dr. Suma K. J.	1. Prof. Kusum Pathak 2. Dr. Pritesh Shukla 3. Dr. Priya Nashine 4. Dr. Ranna Mehta 5. Mr. Kamallesh Pandya 6. Mr. Ramanbhai Vaghari 7. Ms. Vanitaben Patel 8. Ms. Vidhi Soni	1. Cleanliness and proper utilization and maintenance of resources in college and hospital
<b>Extra committees other than CVMU recommendation</b>					
25	Admission Committee	Prof. N. Munilokesh	Dr. Pritesh Shukla	1. Dr. Rajshri B 2. Dr. Prapti Jivarajani 3. Dr. Remesh Chandran 4. Mr. Jigarbhai Patel 5. Mr. Mihir Patel 6. Ms. Ilaben Patel	1. All work & responsibilities related to admission of students
26	Examination Committee	Prof. Shashikant Wadkar	Prof. Nilesh Kasar Dr. Priya Nashine	1. Dr. Siddalinga S.B. 2. Dr. Shweta Mali. 3. Mr. Kamleshbhai Pandya 4. Mr. Mihir Patel 5. Ms. Ilaben Patel	1. To look after the all exam related work & responsibilities.
27	Research Committee	Prof. Jasmine Gujarathi	Prof. Yogesh Deole	1. Dr. Bibin K.B. 2. Dr. Prachisha P.C. 3. Dr. Nikhil Santosh 4. Dr. Remesh Chandran 5. Dr. Vipinsha 6. Dr. Vishnu Govind	1. To pursue all research related matters of institute.





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28	Pharmacy & Pharmacovigilance Committee	Prof. Rukmini Patel	Prof. Bipin Sawant	1. Dr. Bibin K.B. 2. Dr. Prachisha P.C. 3. Dr. Prapti Jivrajani 4. Dr. Tanvi Bhatt 5. Dr. Hina Panchal	1. To look after the maintenance of ADR records & it's reporting.
29	Extension Committee	Prof. Bipin Sawant	Dr. Siddalinga S. B.	1. Dr. Jayesh Purohit 2. Dr. Remesh Chandran 3. Dr. Rajashri Bomble 4. Dr. Sneha Tiwari 5. Dr. Swathi S.L.	1. To look after the organization of webinars, Internal Seminars, college CMEs, Guest Lectures etc. and all other extension activities & planning in future.
30	Intern Committee	Prof. Manchak Kendre	Prof. Jasmine Gujarathi	1. Prof. Dipsinh Chavda 2. Prof. Gayatri Gandhe 3. Prof. Muni Lokesh 4. Prof. Nagesh Gandagi 5. Dr. Amita Patel 6. Girishbhai Patel	1. To look after all the matters related to interns
31	Purchase Committee	Prof. Dr. C. H. Babaria Mrs. Kirti Patel	Prof. Manchak Kendre	1. Prof. Gayatri Gandhe 2. Prof. Rukmini Patel 3. Prof. Ritesh Gujarathi 4. Dr. Tanvi Bhatt 5. Mr. Jigarbhai Patel	1. To look after the all the purchase regarding college and hospital.

Director  
12/10/2022

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